



**Request for Expression of Interest**  
**Senior National Financial Management (FM) Consultant (Ref. No. MLMUPC-CS-11)**

**Project Background**

The PDO is to provide access to land tenure security, agricultural and social services, and selected infrastructure to small farmers and communities in Indigenous Communal Land Titling (ICLT) and Social Land Concession (SLC) project areas as well as prepare Commune Land Use Planning (CLUP) in Cambodia. Ministry of Land Management Urban Planning and Construction (MLMUPC) as Executive Agency and Ministry of Agriculture, Forestry and Fisheries (MAFF) as Implementing Agency have received financing from the World Bank for Land Allocation for Social and Economic Development Project III (LASED III). LASED III will support activities involving small scale irrigation distribution networks from already existing wells or intakes at 7 existing LASED II SLCs and provide support to 12 new SLCs, 33 ICLTs that have received communal land titles and 15 IP communities that have applied for ICLT and prepare CLUP for 450 communes.

**Main Duties and Responsibility**

- Develop chart of accounts, based on the Government's economic budget classification and the project's requirement and customize necessary financial reports in Sage 50;
- Provide necessary hands-on training to the Project's FM team in maintenance of proper books of accounts on the computerized accounting system and management of all bank accounts, reconciliation, proper advance clearance and monitoring, fixed asset registers, contract registers etc.;
- Provide technical support to all the Project's FM teams of the of both Executive Agency (EA), Implementing Agencies (IA), and relevant provincial departments in the target provinces;
- Assist in preparation and consolidation of the Annual Work Plan and Budget (AWPB) from MLMUPC and MAFF in collaboration with all provincial departments and ensure proper budgeting;
- Help the Project's FM team to ensure that LASED III project applies appropriate payment procedures against payment requests in accordance with applicable FM policies and procedures;
- Provide necessary support to the FM teams to enable them to monitor contract and support office operation budgets and to carry out monitoring of the advance outstanding and clearance from all relevant entities.
- Provide training to all FM teams to enable them to implement controls and procedures of FM such as preparation and review of journal vouchers, disbursement vouchers, receiving vouchers, bank reconciliation, cash book, asset and inventory management etc. of the LASED III;
- Prepare Withdrawal Applications together with the relevant supporting documents as required in the Disbursement and Financial Information letter to get MEF approval on the Withdrawal Applications to be submitted to the WB;
- Support in preparing a regular Interim unaudited Financial Reports (IFR) and other necessary financial report for the Project's review and approval and for timely submission of the IFR to the WB and MEF;
- Ensure that agreed FM actions and recommendations from the Implementation Support Mission and auditors are properly and timely implemented;
- Support the Project's FM teams to ensure that the project complies at all times with the project financial management procedures as set out in the Project Operation Manual; and other tasks.

**Required Skill and Qualification**

- Master of Business Administration in Finance and/or Accounting or a certified public accountant from the recognized body;
- At least 8 years of work experiences in financial management, as well as conducting training, preferable with externally financed projects/programs;
- Familiarity with the Standard Operating Procedures (SOP) on Project Management, on Financial Management and on Procurement of the Sub-decree 181 of the RGC;
- Ability to work individually and willingness to transfer knowledge to the Project's FM teams;
- Demonstrated ability to consult and work cooperatively with the project staff;
- Good command of spoken and written English; and

The individual consultants will be based in LASED III, MLMUPC, Phnom Penh and traveled project areas.

The selection process will be carried out in accordance with provisions set forth in the Government Procurement Manual for Externally Financed Projects/Programs in Cambodia and Approved Selection Method for Individual Consultants - Section VII. Approved Selection Methods: Consulting Services of the World Bank Procurement Regulations for IPF Borrowers, dated July 2016, revised November 2017 and August 2018.

Interested candidates are requested to obtain detailed terms of reference (TOR) and send your EOI by submitting: (i) the updated curriculum vitae and cover letter with at least three referees (names, positions and contact details), (ii) letter of interest with LASED III's CLUP, and (iii) Academic Qualification including Academic Degrees.

Expression of Interests must be submitted no later than **30<sup>th</sup> August 2021** to LASED III, MLMUPC, # 2005, Street 307, Khamm Sen Sok, Phnom Penh, Cambodia. Or by email attention to: Mr. Ung Nareth Email: [ungnareth@yahoo.com](mailto:ungnareth@yahoo.com); and copy to: [rcheyseth@yahoo.com](mailto:rcheyseth@yahoo.com), [tholdinajp@gmail.com](mailto:tholdinajp@gmail.com).